

**TOWN OF KNOX  
ORGANIZATIONAL MEETING  
JANUARY 1, 2007**

**PRESENT:** Supervisor Hammond  
Councilman Viscio  
Councilman Best  
Councilman Decker  
Councilwoman Gage

**ALSO:** Town Attorney Dorfman  
Town Clerk Swain  
Highway Superintendent Salisbury

**ABSENT:**

The meeting was called to order at 12:00 pm with the Pledge of Allegiance to the Flag.

Supervisor Hammond presented the Town's and the Town Clerk's financial books to the Board for their review, and noted that they are up to date, with the exception of December 2006 expenses, to be added.

**RESOLUTION #1 - ESTABLISH OFFICIAL NEWSPAPER AND BANK OF TOWN, AUTHORIZE SUPERVISOR TO INVEST FUNDS IN INTEREST BEARING ACCOUNTS, ESTABLISH SCHEDULE OF MONTHLY BOARD MEETINGS, AND ALLOW TOWN TO RECEIVE ITS DISTRIBUTIVE SHARE OF SALES TAX PROCEEDS**

On motion of Councilman Viscio, seconded by Councilwoman Gage, the following resolution was  
ADOPTED    AYES 5    NAYS 0

RESOLVED, that the Altamont Enterprise, being the newspaper of general circulation, in the Town of Knox, be and it hereby is designated the official newspaper of the Town and that notices by law to be published, be published therein; and be it further;

RESOLVED, that the Key Bank, the Bank of America, and the Bank of New York be designated depository of all Town funds; and be it further;

RESOLVED, that the Town Supervisor be empowered to invest funds in designated depositories in the form of interest bearing accounts as authorized by General Municipal Law section 11 and Education Law section 1604 and 1723-A and reserve funds as authorized by General Municipal Law section 86-F, Local Finance Law section 165.00 and Education Law section 36.52; and be it further;

RESOLVED, that regular meetings of the Town Board be held the second Tuesday of each month at 7:30 p.m., except for the November meeting, which shall be held on the first Wednesday following Election Day, and that the meeting shall be held at the Knox Town Hall; and be it further;

RESOLVED, that the Supervisor, in accordance with Section 1262 of the Tax Law as amended from time to time, and such other requirements as may be imposed by the Albany County Legislature, be empowered to implement the resolution adopted on April 25, 1970, by the Town Board, in relation to the

Town's election to receive its distributive share of the proceeds of the additional sales tax during fiscal year 2007.

**RESOLUTION #2 - AUTHORIZE SUPERINTENDENT OF HIGHWAYS TO PURCHASE EQUIPMENT, MATERIALS AND TOOLS FOR DEPARTMENT USE NOT TO EXCEED \$1,500.00 WITHOUT BOARD APPROVAL**

On motion of Councilman Best, seconded by Councilman Decker, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED, that the Town Superintendent of Highways be and hereby is authorized to purchase equipment, materials and tools for Department use in an amount not to exceed \$1,500.00 for each such purchase, without prior Board approval.

**RESOLUTION #3 - APPOINTMENT OF INDIVIDUALS TO TOWN POSITIONS AND COMPENSATION OF SAID POSITIONS**

On motion of Councilman Decker, seconded by Councilwoman Gage, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED that the following individuals be appointed to Town positions:

Mary Alice Geel	Deputy Town Clerk
Mary Ellen Nagengast	Deputy Town Clerk
Helen Quay	Registrar of Vital Statistics
Deborah Liddle	Deputy Registrar of Vital Statistics
Lee Martin	Deputy Tax Collector
Frieda Saddlemire	Town Historian
Dennis Decker	Emergency Preparedness Coordinator
Nicholas Viscio	Deputy Supervisor
Robert Delaney	Building/Sanitary Inspector & Zoning Administrator
Daniel Sherman	Assistant Building Inspector
John Norray	Animal Control Officer
Louis Saddlemire	Parks Superintendent
Dennis Decker	Youth Director
Deborah Liddle	Court Clerk
John McGivern	Court Officer
Loren Shafer, Jr.	Deputy Highway Superintendent
Catherine Stevenson	Bookkeeper
Beryl Grant	Auditor
David Quay	Transfer Station Attendant
John Oliver	Transfer Station Attendant
Richard Dexter	Transfer Station Attendant

and be it further,

RESOLVED, that the amount of salaries for the following Town offices and frequency of payment during fiscal year 2007 be established as follows:

Supervisor	\$15,408.00 - Quarterly
Superintendent of Highways	46,058.00 - Bi-Weekly
Town Clerk	11,630.00 - Quarterly
Deputy Town Clerk	11.89 - Hourly
Tax Collector	4,408.00 - Quarterly
Assessor	8,898.00 - Quarterly
Councilmen (4)	3,535.50 - Quarterly
Justices (2)	9,373.00 - Quarterly
Registrar of Vital Statistics	1,098.00 - Quarterly
Emergency Preparedness Coor.	206.00 - Quarterly
Deputy Supervisor	No Salary
Youth Director	No Salary
Building/Sanitary Insp.& ZA	8,800.00 - Quarterly
Assistant Building Insp	3,785.00 - Quarterly
Town Historian	672.00 - Quarterly
Court Officer	1,755.00 - Quarterly
Animal Control Officer	6,180.00 - Quarterly
Park Superintendent	13.16 - Hourly
Transfer Station Attendants	10.52 - Hourly
Court Clerk	15.44 - Hourly
Bookkeeper	19.38 - Hourly
Deputy Hwy. Superintendent	subject to negotiation with union
Deputy Tax Collector	11.89 - Hourly
Secretary Zoning/Planning BDS	11.89 - Hourly

#### **RESOLUTION #4 - APPOINTMENT AND COMPENSATION OF TOWN ATTORNEY**

On motion of Councilman Viscio, seconded by Councilman Best, the following resolution was  
 ADOPTED    AYES 5        NAYS 0

RESOLVED, that pursuant to subdivision 2 (a) of Section 20 of the Town Law, the office of TOWN ATTORNEY of the Town of Knox is hereby established with a salary at the rate of \$16,714.00 per year, and that John Dorfman be and hereby is appointed Town Attorney for the term beginning January 1, 2007.

#### **RESOLUTION #5 - SUBMITTAL OF COPY OF SUPERVISOR'S REPORT TO THE STATE COMPTROLLER'S OFFICE FROM SUPERVISOR TO TOWN CLERK**

On motion of Councilwoman Gage, seconded by Councilman Viscio, the following resolution was  
 ADOPTED    AYES 5        NAYS 0

RESOLVED, that the Supervisor shall submit to the Town Clerk within 60 days after close of the last fiscal year, a copy of the report he makes to the State Comptroller, pursuant to Section 30 of the General Municipal Law, and the Town Clerk shall thereafter cause a summary of said report to be published within ten (10) days of her receipt thereof, in proper form, in the Official Town Newspaper; said report to be in lieu of the report required by Section of the Town Law;

#### **RESOLUTION #6 - APPOINTMENT OF CHAIRMAN TO THE ZONING BOARD OF APPEALS**

On motion of Councilman Decker, seconded by Councilwoman Gage, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED, that Mr. Earl Barcomb be appointed Chairman of the Zoning Board of Appeals for the fiscal year 2007.

#### **RESOLUTION #7 - COMPOSITION AND TERMS OF THE ZONING BOARD OF APPEALS**

On motion of Councilman Best, seconded by Councilman Viscio, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED, that the composition of the Zoning Board of Appeals and the terms of its appointees be as follows:

Earl Barcomb, Chairman	December 31, 2013
Kenneth Kirik	December 31, 2012
Robert Edwards	December 31, 2011
Amy Pokorny	December 31, 2010
Larry Wilson	December 31, 2009
Robert Simpson	December 31, 2008
David Holley	December 31, 2007

#### **RESOLUTION #8 - APPOINTMENT OF THE CHAIRMAN OF THE PLANNING BOARD**

On motion of Councilman Decker, seconded by Councilman Viscio, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED, that Mr. Robert Price be appointed the Chairman of the Planning Board for fiscal year 2007

#### **RESOLUTION #9 - COMPOSITION AND TERMS OF THE PLANNING BOARD**

On motion of Councilwoman Gage, seconded by Councilman Best, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED, that the composition of the Planning Board and terms of its appointees, are as follows:

Thomas Wolfe	December 31, 2013
Robert Price, Chairman	December 31, 2012
Brett Pulliam	December 31, 2011
Michael Scott	December 31, 2010
William Bellerjeau	December 31, 2009
Daniel Driscoll	December 31, 2008
Robert Gwinn	December 31, 2007

#### **RESOLUTION #10 - APPOINTMENT OF THE CHAIRMAN OF THE BOARD OF ASSESSMENT**

## **REVIEW, THE COMPOSITION AND TERMS OF THE BOARD OF ASSESSMENT REVIEW**

On motion of Councilman Best, seconded by Councilman Viscio, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED, that Mr. Timothy Frederick be appointed as the Chairman of the Board of Assessment review for the fiscal year 2007 and,

RESOLVED, that the composition of the Board of Assessment review, and the terms of its appointees are as follows:

Howard Zimmer	September 30, 2011
Tim Frederick - Chairman	September 30, 2010
Gerald Irwin	September 30, 2009
Robert Whipple	September 30, 2008
Vall Pulliam	September 30, 2007

## **RESOLUTION #11 - APPOINT YOUTH COMMITTEE FOR 2007**

On motion of Councilman Best, seconded by Councilman Decker, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED to appoint the following members to the Knox Youth Committee for 2007:

Charles Conklin	Grace Cunningham	Dennis Decker	Jean Gagnon
Jean Forti	Rich Matlock	Brett Pulliam	Laurie Picinich
Ed Schmidt	Sue VonHaugg	Janet Viscio	

## **RESOLUTION #12 - APPOINTMENT OF EX-OFFICIO MEMBERS TO YOUTH COMMITTEE**

On motion of Councilman Best, seconded by Councilwoman Gage, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED, that the Ex-Officio members to the Youth Committee be Councilman Dennis Decker.

## **RESOLUTION #13 - COMPOSITION AND TERMS OF THE CONSERVATION ADVISORY COUNCIL AND APPOINTMENT OF EX-OFFICIO MEMBER**

On motion of Councilman Viscio, seconded by Councilman Decker, the following resolution was  
ADOPTED AYES 5 NAYS 0

RESOLVED, that the Conservation Advisory Council consist of the following, and the terms of it's appointees be as follows:

Patricia Irwin	December 31, 2012
Cheryl Frantzen, Chairperson	December 31, 2011
Rick Wilson	December 31, 2010

Hank Donnelly	December 31, 2009
Stephanie Baron	December 31, 2008
Betty Ketcham	December 31, 2007

and be it further,

RESOLVED, that the Ex-Officio member be Joe Best.

On motion of Councilman Best, seconded by Councilman Viscio, and unanimously approved, the meeting was adjourned at 12:15 p.m.

Respectfully Submitted,  
January 1, 2007

Kimberly D. Swain  
Town Clerk